



CEMETERY COMMITTEE AGENDA
JONESVILLE CITY HALL | 265 E. CHICAGO STREET | JONESVILLE, MI
APRIL 8, 2026, 9:00 a.m.

- 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS**
- 4. APPROVAL OF MINUTES**
 - A. February 11, 2026 Meeting
- 5. UNFINISHED BUSINESS**
 - A. None
- 6. NEW BUSINESS**
 - A. March Activity Report
 - B. Cemetery Expansion Design
- 7. OTHER BUSINESS**
 - A. Staff Updates
- 8. ADJOURNMENT** – Next Regular Meeting, June 10, 2026, 9:00 a.m.

[Information Item]
[Action Item]

***Subject to approval

**CITY OF JONESVILLE
CEMETERY COMMITTEE
MINUTES of FEBURARY 11, 2026**

A City of Jonesville Cemetery Committee meeting was held on Wednesday, February 11, 2026, at the Jonesville City Office, 265 E Chicago Street, Jonesville, MI. Chairman Shea Dow called the meeting to order at 9:01 a.m.

Cemetery Committee members present were Brenda Guyse, Shea Dow, Rachel Kiehnau, John Center and Charlie Pfau. Absent: Brenda Rathbun and Les Hutchinson.

Also present: Manager Jeff Gray

Rachel Kiehnau led the Pledge of Allegiance and moment of silence.

A motion was made by Brenda Guyse and supported by Charlie Pfau to approve the agenda as presented. All in favor. Absent: Brenda Rathbun and Les Hutchinson. Motion carried.

No public comments.

A motion was made by Brenda Guyse and supported by John Center to approve the minutes of December 10, 2025. All in favor. Absent: Brenda Rathbun and Les Hutchinson. Motion carried.

The 2025 Year End/ January Activity Report was presented to the committee by Manager Gray.

The Committee discussed the phasing plan previously presented by Jamie Gorenflo of Fleis & Vandenbrink. Discussion was had about of the priorities of the expansion, and Committee for next steps and how to proceed. A consensus of the priorities of phase 1 being grading, having pins marked and exterior driveways done. A motion was made by Brenda Guyse and supported by Rachel Kiehnau to proceed with Phase 1 ideas being presented to council after a budget is developed for the phase. All in favor. Absent: Brenda Rathbun and Les Hutchinson. Motion carried.

Manager Jeff Gray provided updates.

The next scheduled meeting will be Wednesday, April 8, 2026, at 9:00 a.m.

The meeting was adjourned at 10:10 a.m.

Submitted by,

LaNae Baker
Deputy Clerk



To: Jonesville Cemetery Committee
From: Jeffrey M. Gray, City Manager *JMG*
Date: April 2, 2026
Re: Manager Report and Recommendations – April 8, 2026 Cemetery Committee Meeting

6. A. March Activity Report **[Information]**

The Activity Report will be provided at the meeting.

6. B. Cemetery Expansion Design **[Action]**

At the February meeting, the Committee narrowed the scope of the first phase of the expansion to development of the loop drive and the layout of new gravesites. The central drive aisle and development of the columbaria would be developed in later phases. There was a development with the design consultant late in the month of March, and I am anticipating an updated phasing plan that reflects the Committee’s preferences in time for discussion at the meeting. Staff would expect that the Committee will be in position to recommend the phasing plan and to discuss the recommended timing of the expansion at the meeting on Wednesday.

I apologize that there are no attachments to consider in advance and appreciate your patience as we work to bring this to a better conclusion with the consultant.

7. A. Staff Updates

This section of the agenda is reserved for an update on current and pending projects in the City.