

**CITY OF JONESVILLE  
CEMETERY COMMITTEE  
MINUTES of August 13, 2025**

A City of Jonesville Cemetery Committee meeting was held on Wednesday, August 13, 2025 at the Jonesville City Hall, 265 E Chicago Street, Jonesville, MI. Chairman Shea Dow called the meeting to order at 9:00 a.m.

Committee Members present: Charlie Pfau, John Center, Les Hutchinson, Brenda Guyse, Rachel Kiehnau, Brenda Rathbun and Shea Dow.

Also present: Manager Jeff Gray, DPW Superintendent Charles Crouch and Jamie Gorenflo from Fleis & Vandenbrink.

John Center led the Pledge of Allegiance and moment of silence.

A motion was made by Les Hutchinson and supported by Charlie Pfau to approve the agenda as presented. All in favor. Motion carried.

No public comments.

A motion was made by Brenda Guyse and supported by Brenda Rathbun to approve the minutes of June 11, 2025. All in favor. Motion carried.

The July Activity Report was presented to the committee by Manager Gray.

Jamie Gorenflo of Fleis & Vandenbrink presented a revised concept plan for the expansion of the cemetery into the Annex Two area. Mr. Gorenflo provided a summary that described the capacity for interments with and without the addition of the columbaria. Discussion ensued regarding the cost estimates that were provided with the conceptual plan update. Mr. Gorenflo will work with Manager Gray to provide proposals at the next cemetery meeting for the purpose of adopting a concept plan and for authorizing a proposal for the next phase of the work to be completed to the Cemetery Committee. No action was taken.

Updates were given by Manager Gray and Superintendent Crouch.

The next scheduled meeting will be Wednesday, October 8, 2025 at 9:00 a.m.

The meeting was adjourned at 10:55 a.m.

Submitted by,

Cynthia D. Means  
Clerk